

Goodrich Middle School - Bring Your Own Device (BYOD) Usage Policy – 2020-2021 SCHOOL YEAR

Goodrich Area Schools provides technology that is appropriate and adequate to support instructional purposes. The use of personal devices by students is optional, and students who do not participate in BYOD will not be penalized. The use of technology to provide educational material is not a necessity but a privilege. When abused, privileges may be revoked. **Each teacher has the discretion to allow and regulate the use of personal devices in the classroom and on specific projects.** Students and parents/guardians participating in BYOD must adhere to Goodrich Area Schools' Technology Resources Acceptable Use Procedures policy, as well as all Board policies.

Definition of "Device"

For purposes of BYOD, "Device" means privately owned wireless equipment that has the following minimum specifications: wireless Internet access, image capture/recording, sound recording, and the ability to transmit/receive/store information. Appropriate devices would include a Windows laptop, Mac laptop, Chromebook, cellphone, iPads, etc.

Security and Damages

Owners are responsible for their individual devices. Goodrich Area Schools is not liable for any device lost, stolen, or damaged, including lost or corrupted data on a device. If a device is stolen or damaged, it will be handled through the administrative office, similar to other personal artifacts that are impacted in similar situations. Please check with your homeowner's policy regarding coverage of personal electronic devices, as many insurance policies cover loss or damage. Also, if the device has a locator feature, enable it. It is recommended that skins (decals) and other custom touches are used to physically identify your device from others. Protective cases for technology are strongly encouraged.

Safety

An important component of BYOD will be education about appropriate online behaviors. We will review cybersafety rules with students frequently throughout the school year and will offer reminders and reinforcement about safe online behaviors. In addition to the rules outlined in these guidelines, students must comply with all class and school rules while using personal devices.

Consequences for Inappropriate Use

Inappropriate use or violation of GAS's Technology Resources Acceptable Use Procedures on personal equipment may also result in disciplinary action in coordination with policies. When a student misuses a device, the school may do the following, matching the severity of the school's action to the seriousness of the student's misuse of the device:

- Warn the student, verbally or in writing.
- Take away the device. Depending upon the offense, the school may keep the device for the rest of the school day or longer. The school may require the parents to pick up the device.
- Suspend the privilege of using the device at school.
- Deny the student the privilege of participating in extracurricular or athletic activities.
- Contact the student's parents, school security, or the police.
- Suspend or expel the student from school in accordance with student discipline procedures.

By signing below, students and parents acknowledge the following:

- Students must obtain teacher permission before using a personal device in class, and put it away when requested by the teacher.
- Students may not use their device in common areas, such as hallways and the cafeteria unless the individual school permits this use.
- Students may only use their device in the library/media center with the permission of the media specialist.
- Students may not store inappropriate content on the device that is brought to school.
- Devices may only be used to access applications, files, or Internet sites that are relevant to the classroom curriculum. Devices may not be used for non-instructional purposes, such as making personal

emails, voice calls, text/instant messaging, play non-educational games, viewing non-educational videos, or to cheat on assignments or tests.

- Devices may not be used to record, transmit, or post photographic images or videos of a person or persons on campus during school activities and/or hours, unless otherwise allowed by a teacher.
- The district does not guarantee connectivity or quality of connection with personal devices but will provide directions on how to connect.
- The school's network filters will be applied to personal devices connected to the school's Internet gateway. Attempts to bypass the filter will result in disciplinary action.
- Printing from personal devices will not be possible at school.
- Students should bring devices fully charged to school. Access to electrical outlets for charging should not be expected.
- The district is not responsible for the maintenance or repair of any personal technology.
- The district is not responsible for any costs incurred due to the use of personal technology.
- Students or their parents are responsible for all data charges that a student's device may incur due to use in school. The school will not be responsible regardless of whether the student used their device for a lesson as using personal devices is never mandatory.
- Bringing on the premises or infecting the network with a virus, Trojan, or program designed to damage, alter, destroy, or provide access to unauthorized data or information is in violation of the Technology Resources Acceptable Use Procedures policy. This will result in disciplinary or legal action.
- Processing or accessing information on school property related to "hacking," altering, or bypassing network security policies is in violation of the Technology Resources Acceptable Use Procedures policy. This will result in disciplinary or legal action.
- The school district has the right to collect and examine any device if there is a reason to believe that school policies, regulations, or guidelines on use of the device have been violated.
- Teachers may use certain mobile applications which involve students sending texts in order to respond to classroom questions. Students are not required to participate in these activities and should not participate using their personal device if their service plan does not include a texting plan that will accommodate such use without additional charges.
- No guarantee is made that the school's wireless network will always be available. Network outages may occur without notice. In addition, no quality of wireless signal is promised. Signal strength may vary depending on the location in the school and the number of devices simultaneously connecting to the network.

Damage/Troubleshoot/Inspection

- The school/District will not be held responsible for any damage or data loss, including losses resulting from connecting devices to the school's wireless network or power outlets.
- School/District staff, including Technology staff, will not configure, troubleshoot, or repair student devices.
- School officials may read, examine, or inspect the contents of any personal device upon reasonable suspicion that the contents or recent utilization of the device contains evidence of a violation of these or other rules and policies, as well as any local, state, or federal laws.

I have read, understand, and agree to abide by these rules and conditions. I understand that bringing my device is a privilege, not a right; and that this privilege can be revoked for violations of these rules or any other Code of Conduct violation.

Student Name (PRINT CLEARLY)

Parent Name

Student Signature

Parent Signature

Date _____

Date _____